## Procedure for issuing a new student card Graduate level (Master's degree - Doctoral degree) Second Semester, Academic Year 2023

## 1. Dress according to the example below.

## Male student





## Female student





- green. Light pink, light blue, no pattern pointed collar and wear a dark suit over such as black, dark blue
- ☑ Tie a dark-colored necktie without a pattern, such as black or dark blue.
- ✓ I'm polite and don't cover my face. no beard no glasses and no hair coloring
- ☑Wear light colored shirts such as white , light ☑Wear light colored shirts such as white , light green. Light pink, light blue, no pattern pointed collar and wear a dark suit over such as black, dark blue
  - ✓ I have a polite style, do not cover my face, do not wear jewelry. No glasses no hair coloring
- 2. Preparing student photo files for cropping by setting the file name to student ID and file extension .jpg. such as M66XXXXX.jpg or D66XXXXX.jpg only.
  - 2.1 The image file must have an image size of 260 X 320 Pixel
  - 2.2 Please dress according to the example to take photos. Do not use old photos or photos that are not like the example. A picture of a gown. A picture where the suit pocket has a symbol other than the SUT logo or does not have any logo.
  - 2.3 Upload image files and check the results of uploading image files from 2 12 November 2023
  - 2.4 If the photo upload is not successful, Please send the original photo to sawet@sut.ac.th or contact the Registration Office, Tel. 0 4422 3017 during business hours from 09.00 -16.00 hrs.
- 3. Please study and follow the process of Crop and Upload Image File into the system to create a new student card. Link