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**Regulations for Bachelor's Degree Studies,  
Suranaree University of Technology, (No. 4)  
B.E. 2556 (2013)**

It has been found appropriate to amend the Suranaree University of Technology regulations for Bachelor's Degree Studies regarding the admission to an additional Bachelor's degree program. Accordingly, by the virtue of section 16 (2) of Suranaree University of Technology Act of B.E. 2553 (1990), endowed with the Suranaree University of Technology Council's resolution in the 4<sup>th</sup>/ 2556 (2013) meeting on 27 July 2556 (2013), the regulations are thereby set out as follow:

- Section 1** These regulations are called "Regulations for Bachelor's Degree Studies, Suranaree University of Technology, (No. 4), B.E. 2556 (2013)"
- Section 2** These regulations enter into force from the 1<sup>st</sup> trimester of 2556 (2013) academic year onward.
- Section 3** Statements in Section 4 in Regulations for Bachelor's Degree Studies, Suranaree University of Technology, B.E. 2546 (2003), are revoked and replaced by the following statements.

**"Section 4** In this regulation:

"University"	refers to Suranaree University of Technology
"University Council"	refers to Suranaree University of Technology council
"Academic senate"	refers to Suranaree University of Technology academic senate
"Rector"	refers to the rector of Suranaree University of Technology
"Institute"	refers to an institute at Suranaree University of Technology
"Dean"	refers to the dean of the institute to which the student is affiliated
"Institute Committee"	refers to the committee of the institutes affiliated to the University

"Chair of School"	refers to the dean of the school to which the student is affiliated. In case of the student not being affiliated to any school, it refers to the school to which the student's advisor is affiliated
"Advisor"	refers to the Student's Academic Advisor
"Major Course"	refers to the specific course prescribed in the program

**Section 4** Statements in Section 23 in Regulation for Bachelor's Degree Education, Suranaree University of Technology, B.E. 2546 (2003), are revoked and replaced by the following statements.

**"Section 23** Academic Leave of Absence

23.1 A student may file a request to the Chair of School through their Advisor no later than the 10<sup>th</sup> week of the trimester in the following cases

23.1.1 Being enlisted into the active armed forces or conscripted for army services

23.1.2 Being awarded international student exchange scholarship or other scholarships endorsed by the University.

23.1.3 Being obliged to personal necessity, provided that the student has been studied at the University for no less than 1 trimester.

23.2 A student that are not affiliated to any school but needs a leave of absence are to file a request to their Advisor as soon as possible and the deliberation on and approval of the request will be made by the Institute Committee.

23.3 The leave of absence according to 23.1 and 23.2 will be approved for not more than 2 trimester per occasion. Should the student still require to continue the leave, they need to file a new request, except for the period of absence per 23.1.1 which is subject to that specified by law.

- 23.4 The approved duration of the student's leave of absence is considered included in the duration of their study, except the leaves according to 23.1.1 and 23.1.2.
- 23.5 The student whose leave of absence is approved is required to pay the fee for maintaining their student status for every trimester of their leave and student fee according to the university order within 15 days after the approval, unless the credit registration fee has already been paid for, otherwise their student status will be terminated.
- 23.6 The student who wishes to return to their study before the approved duration is to file the returning to study request to get an approval from the Chair of School for no less than 1 week prior to the date of registration of each trimester.
- 23.7 Once the student has returned to their study, their status will resume to that before their leave of absence was approved”

Announced on the 27<sup>th</sup> July B.E. 2556 (2013)

(Signed)

(Professor Dr. Wichit Srisa-arn)

President of Suranaree University of Technology Council