

- Translated Version -



Regulations for Bachelor's Degree Studies Suranaree University of Technology, B.E. 2566 (2023)

By virtue of Section 16 (2) and (3) and Section 48 of the Suranaree University of Technology Act, B.E. 2533 (1990), in conjunction with the Suranaree University of Technology Council's resolution in the 4th/ 2566 (2023) meeting on 27 May 2566 (2023), the regulations are thereby set out as follow:

- Section 1: These regulations are called "Regulation for Bachelor's Degree Studies, Suranaree University of Technology, B.E. 2566 (2023)."
- Section 2: These regulations shall come into force from the academic year 2566 (2023) onwards.
- Section 3: These regulations are for students starting admission in trimester 1 of the academic year 2566 (2023) onwards.

In case there are any regulations, criteria, and educational arrangements specific to the studies of Bachelor of Doctor of Medicine, Dental Studies, and other undergraduate programs, the regulations stipulated for those specific programs shall prevail.

- Section 4: In this Regulation,
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| "University" | refers to | Suranaree University of Technology |
| "University Council" | refers to | Suranaree University of Technology council |
| "Academic Senate" | refers to | Suranaree University of Technology
academic senate |
| "Rector" | refers to | the rector of Suranaree University of
Technology |
| "Institute" | refers to | an Institute of Suranaree University of |

		Technology
“School”	refers to	a School in an Institute of Suranaree University of Technology
“Dean”	refers to	the dean of the Institute to which students are affiliated
“Institute Committee”	refers to	the committee of the Institutes of the University
“Chair of the School”	refers to	the Chair of the School to which students are affiliated. If a student is not yet affiliated with a School, this refers to the Chair of the School to which the student’s advisor is affiliated. If the Chair of the School is not appointed, this refers to the Head of the unit, otherwise called, with equivalent status to the School responsible for managing the program.
“Advisor”	refers to	the student’s academic advisor
“Major Course”	refers to	the specific courses prescribed in the program
“Student”	refers to	student of Suranaree University of Technology
“Learner”	refers to	individuals enroll in courses or modules of programs registered in the University’s Credit Bank System
“Module”	refers to	a group of courses with contents based on a particular subject area, providing holistic knowledge or distinguishing integration of knowledge. Each module has teaching arrangements, assessment, and evaluation of study completed within a period of time.

“Credit Bank System”	refers to	the study to earn credits, including systems and mechanisms for transferring knowledge, skills, and/or competencies gained from formal, non-formal, informal education, and individual experiences. Credits earned can be accumulated in the University’s Credit Bank indefinitely without duration limits.
“Head of the Program”	refers to	individual appointed by the Rector to hold the position of the Head of the Program, who could be the Chair of the School, or any instructors affiliated with the School.
“Course Substitute”	refers to	courses that students previously studied from other higher education institutions, with equivalent course contents, learning outcomes and assessment methods comparable to the course in the program to be substituted.
“Course Transfer”	refers to	courses that students studied at the Suranaree University of Technology or other educational institutions under a memorandum of agreement. Otherwise, approval of course transfer by the Academic Senate is required. Transferable courses should have equivalent course content and comparable learning outcomes.
“Transcript”	refers to	documents presenting academic results of all courses enrolled by the student.
“Statement of Academic Summary”	refers to	documents presenting academic results based on the study program's structure, listing only courses and letter grades

dedicated towards the completion of the study program. Students can choose to include completed courses that are not compulsory in the calculation of their accumulated grade point average to graduate.

- Section 5: The Rector is to supervise these regulations and is authorized to issue announcements or instructions for the observance of these regulations. In case any problems arise from compliance with these regulations, the Rector has the authority to arbitrate with the recommendation of the Academic Senate, and the decision is final.
- Section 6: Students must conform to other regulations, statutes, announcements and codes of practice specified by the University deemed not contrary or inconsistent with these regulations.

Chapter 1

Admission

- Section 7: Qualifications of Applicants
- 7.1 A person entering a Bachelor's Degree Program must be a high school graduate, or equivalent, from an educational institute accredited by the Ministry of Education or an international educational institution recognized by the University.
- 7.2 A person entering a Bachelor's Degree Program (continuing) must be a graduate with an advanced vocational certificate or equivalent, an Associate Degree or equivalent, or a degree at any level from a higher education institution recognized by the University.
- 7.3 The University may consider not admitting a person deemed unsuitable for pursuing studies at the Bachelor's Degree level.
- Section 8: Student admission processes are to be specified by the Academic Senate.
- Section 9: Application for an Additional Bachelor's Degree

- 9.1 Those who have earned a Bachelor's degree from another university or higher education institution recognized by the University may apply to pursue an additional Bachelor's Degree.
- 9.2 The application must be submitted to the Center for Educational Services no less than 30 days before the trimester of intended admission starts.
- 9.3 Deliberation to admit the student, approval of substituting or transferring additional courses to be studied, and stipulation of the study duration shall be subjected to approval by the Institute Committee, with the recommendation from the Chair of School affiliated with the applicant.
- 9.4 Those who graduated from other higher education institutions are to substitute their courses, while those who graduated from the University are to transfer their courses.
- 9.5 Courses to be substituted shall be completed by the students and granted letter grades no less than C or equivalent. Courses to be transferred shall be completed by the students and granted letter grades no less than D or S.
- 9.6 Courses that can be substituted or transferred must be within the student's program of study and completed no more than 1 year ago, or with the consent of the Institute Committee.
- 9.7 Additional courses required for the study program shall be as stipulated by the Institute.

Section 10: Student Registration

- 10.1 Applicant will attain student status once registered by the University.
- 10.2 The student registration processes are as specified by the University.

Chapter 2

Educational Scheme

Section 11: Educational Scheme

- 11.1 There are 2 educational schemes, as follows:
 - 11.1.1 Trimester credit system: an academic year consists of 3 trimesters, where each trimester must be no less than 12 weeks.

- 11.1.2 Year Course credit system: the study duration depends on the designated credits of each course or modular course.
- 11.2 “Credits” means units designating the amount of academic work, whereby the numbers of credits assigned, calculated, or granted must follow the criteria specified by the University.
- 11.3 “Credits Studied” means the number of credits students have registered for in each trimester
- 11.4 “Accumulated Credits” means the total credits earned in all courses for which the student has received letter grades: A, B⁺, B, C⁺, C, D⁺, D or F. In case the student has received letter grades from repeating the same course, the credits are counted only once from the attempt granted the best letter grade.
- 11.5 “Credits Earned” means the total credits of a course for which a student has received the letter grades: A, B⁺, B, C⁺, C, D⁺, D, O, S or ST, CS, CE, CT, CP. In case the student repeats the course more than once or has received a letter grade from an equivalent subject, the credits are counted only once from the attempt granted the best letter grade.

Chapter 3

Registration for Course

Section 12: Registration for Course

12.1 Trimester System

12.1.1 New students must register for courses in their first trimester within a period specified by the University. Otherwise, it is deemed forfeiture of their admission, and their names will be withdrawn from the registration.

12.1.2 Current students must register within the timeframe specified by the University. Otherwise, they will not be eligible to register for that trimester.

12.1.3 Current students not registering within the period specified by the University, must be permitted a leave of absence according to Section 23 and pay a fee to maintain student status, or their student status will be terminated.

12.1.4 Course enrollment will be completed only when the fee is paid within the period specified by the University.

12.1.5 Credits registered for each trimester.

12.1.5.1 In each trimester, students shall register for no more than 22 credits. Suppose a student plans to register for credits exceeding the mentioned limits, the Chair of the School or Head of the Program will consider the approval based on the advisor's recommendation before course registration. Nonetheless, registered credits shall not exceed 28 per trimester.

12.1.5.2 The minimum credits registered per trimester are not specified. However, if no credits are registered in that trimester, the student must request a leave of absence or maintenance of student status per Section 23. An exemption is made for students who have completed their study program but have yet to submit English Proficiency Exam results. While waiting for such exam results, students are not required to request maintenance of their student status.

12.2 Year Course System

12.2.1 Date of registration, start and end dates of the academic year, dates for increase, reduction, and withdrawal from courses, letter grade submission dates, dates to correct letter grade from I, M, X of each course, and the graduation date shall be stipulated by the University. The Center for Educational Services shall be notified 10 working days before the set registration date.

- 12.2.2 New students in their first academic year must register for courses within the specified timeframe set by the University. Otherwise, it is deemed forfeiture of their admission, and their name will be withdrawn from the registration.
 - 12.2.3 Course enrollment will be completed only when the fee is paid within the period specified by the University.
 - 12.2.4 Current students not registering within the period specified by the University must be permitted a leave of absence according to Section 23. As such, fees must be paid to maintain their student status, or their status will be terminated.
- 12.3 Retaking Courses
- 12.3.1 A student who has received F, U or W in a compulsory course must retake that course until a letter grade of A, B⁺, B, C⁺, C or S is obtained.
 - 12.3.2 Students may retake any courses.
 - 12.3.3 Registration, according to clauses 12.3.1 and 12.3.2, will consider the attempt with the best letter grade to calculate the accumulated grade point average. Results from each course registration attempt will be recorded in the academic record system.
- 12.4 On registering for an extra curriculum course, should a student wish to receive evaluation results as a letter grade O, S or U, this must be consented to by the advisor, course instructors and with the approval of the Chair of the School. Nevertheless, such courses will be included in their study credits.
- 12.5 A student may request to register as a visitor in an extracurricular course to enhance their knowledge, with the consent of their advisor and approval by the Chair of the School. In this case, the evaluation result will be granted as either letter grade V or W and will be included in their study credits.
- 12.6 A student of the University may register for courses at other higher education institutions as long as the content and quality of the courses are equivalent or similar to those in their current program. Course credits and study results

earned can be substituted or transferred as part of the student's study program. However, this is subject to the consent of the School offering the courses and the Institute Committee affiliated with the student, with the approval of the Academic Senate. Such credits must not be more than 3 out of 4 in relation to total credits for the study program.

12.7 Registration for courses is to follow the program specifications of the University and must be agreed on by the advisor.

12.8 Dates of registration, procedure, and courses offered shall be in accordance with the University's announcements.

Section 13: Request to Increase, Reduce and Withdraw from Courses

13.1 Trimester System

13.1.1 The request to increase courses must not exceed study credits contrary to the criteria mentioned in clause 12.1.5.

13.1.2 For the request to reduce courses, if the student reduces or withdraws from courses until no registered credits remain, approval for a leave of absence is required according to Section 23.

13.1.3 Requests to increase courses can be made within the first 10 days of the trimester and will be completed only when the fee is paid within the period specified by the University.

13.1.4 Requests to reduce courses can be made within the first 5 weeks of the trimester, in which case those courses will not be recorded in the transcript.

13.1.5 Requests to withdraw from courses can be made after the first 5 weeks of the trimester but no later than the 10th week of that trimester, in which case the withdrawal shall be recorded in the transcript.

13.2 Year Course System

13.2.1 The request to increase courses shall be directed by the Institute in accordance with clause 12.2.1 and will be completed once fees are paid within the period specified by the University.

13.2.2 The request to reduce courses shall be directed by the Institute in accordance with clause 12.2.1 and will be completed once fees are paid within the period specified by the University.

13.2.3 The request to withdraw from courses shall be directed by the Institute in accordance with section 12.2.1, in which case the withdrawn courses shall be recorded in the transcript.

13.3 Requests to increase and reduce courses must be agreed to by the advisor.

13.4 Requests to withdraw from any course must be agreed to by the advisor and the Instructors of that course.

Section 14: Study Time (Timetable)

14.1 A student cannot register for courses with overlapping study time.

14.2 To be eligible to take midterms and final exams for a course, the student must attend at least 80 percent of that course, practical, training, or education equivalent to apprenticeship or field training. In case the student has attended less than the specified duration, it is at the discretion of the course instructors to decide whether to allow the student to take the exam.

Chapter 4

Program Duration

Section 15: Program Duration

Programs have the durations of study as follows:

15.1 Bachelor's Degree Program (continuing) shall have a study duration of no more than 5 years.

15.2 Bachelor's Degree Program with a study duration of 4 years shall take no more than 10 years.

15.3 Bachelor's Degree Program with a study duration of 5 years shall take no more than 13 years.

15.4 Bachelor's Degree Program with a study duration of no less than 6 years shall take no more than 15 years.

In cases with justifiable reasons and necessities, the study duration may be extended with the approval of the Academic Senate.

Chapter 5

Changing of Schools, Transferring and Substituting Courses

Section 16: Changing of Schools

16.1 Students eligible to change their school must meet the following conditions:

16.1.1 Being affiliated with a School and having study results in the School-specific Area of Concentration Courses.

16.1.2 For the Trimester System, having accumulated grade point averages of no less than 2.00 in the trimester in which the transfer petition was made.

For the Year Course System, having accumulated grade point averages of no less than 2.00 in the course year in which the transfer petition was made.

16.1.3 Having met other conditions as specified by the school and approved by the Institute Committee.

16.2 The student must submit a Request for Changing School to the Center for Educational Services. For the Trimester System, the petition shall be submitted no less than 30 days prior to the end of the trimester. For the Year Course System, the petition shall be submitted no less than 30 days prior to the end of the course year. In case of requesting to change Schools within the same Institute, such petitions shall be submitted to that Institute. The Institute's decision shall be reported to the Center for Educational Services before the start of the trimester. Nevertheless, the students must meet the criteria mentioned in clause 16.1.

16.3 The Institute Committee is authorized to approve the Changing of Schools, with the recommendation of the Chair of the School that the student wishes to enter.

16.4 The duration of study spent at the school the student is transferring out of shall be considered as part of the study duration at the school the student is entering.

16.5 Students whose transfer has been approved can no longer request another change of schools.

Section 17: Transferring and Substituting Courses

Courses to be transferred shall be granted the same letter grades, whereas the courses to be substituted shall be granted letter grades ST, CS, CE, CT, CP.

17.1 A student whose Change of Program is approved shall proceed as follows:

17.1.1 The student must request to transfer courses within 10 days after the Change of Program has been approved.

17.1.2 All courses studied in the previous program that are required to be studied in the new program must be transferred and will be granted the same letter grades.

17.1.3 The Chair of the School or Head of the Program is to consider and approve the transferred courses with the advisor's recommendation.

17.2 Students admitted to study at the University.

17.2.1 Students who have studied at the University may transfer courses previously completed with the consent of the Chair of the School that has admitted the student and the approval of the Institute Committee. As such, the course transfer procedures shall be in accordance with the University's announcement.

17.2.2 Students who have studied at other higher education institutions who wish to substitute their completed courses shall proceed as follows:

17.2.2.1 The student must request to substitute courses within the timeframe specified by the University and, as such, has the right to submit the request once and shall be granted letter grades ST, CS, CE, CT, or CP.

17.2.2.2 Accumulated grade point average obtained from the previous Institute must be no less than 2.00 on the 4.00

Scale. In addition, their student status must not have been terminated due to misconduct.

17.2.2.3 The University shall consider substituting only courses that are parts of the program offered by higher education institutions recognized by the University and are deemed to have comparable standards.

17.2.2.4 Substitute courses must have identical or similar course contents and an equal or greater number of course credits than that specified by the program offered by the University.

17.2.2.5 Courses that the University shall consider substitutable must be those that the student has passed and obtained letter grades of no less than C, S or the equivalent. The consent of the Chair of the School responsible for the courses and the approval of the Institute Committee are required.

Nevertheless, the substituted credits must not exceed 3 out of 4 of the total credits specified by the program being enrolled by the student.

17.3 Students who have already registered for courses in another program at the University or other higher education institutions can request that such courses be transferred or substituted. However, this is subject to the consent of the School offering the courses and the Institute Committee affiliated with the student, with the approval of the Academic Senate.

17.4 A learner in the Credit Bank System whose status has been approved as a student.

17.4.1 Learners in the University's Credit Bank System can transfer courses or entire modules, except for those granted letter grades ST, CS, CE, CT, CP. Such transferred courses shall not exceed 3 out of 4 total credits of the program that the learners wish to enroll in, and the approval of the Institute Committee is required.

17.4.2 Learners in the Credit Bank System of other educational institutions, with a memorandum of agreement, shall be able to transfer or substitute courses or entire modules, except for those granted letter grades ST, CS, CE, CT, CP. These courses shall not exceed 3 out of 4 total credits of the program that the learners wish to enroll in, and the approval of the Institute Committee is required.

17.4.3 Learners in the Credit Bank System of other higher educational institutions, without a memorandum of agreement, shall be able to substitute courses or modular courses, except for those granted letter grades ST, CS, CE, CT, CP. Such substituted courses shall not exceed 3 out of 4 total credits of the program that the learners wish to enroll in, and the approval of the Institute Committee is required.

Chapter 6

Grading and Evaluation Systems

Section 18: Grading Systems

18.1 For all courses where student performance is evaluated, the letter grade scale is used as an index of academic performance. The details are given below.

<u>Letter Grades</u>	<u>Meanings</u>	<u>Grade Points</u>
A	Excellent	4.00
B ⁺	Very Good	3.50
B	Good	3.00
C ⁺	Fairly Good	2.50
C	Fair	2.00
D ⁺	Poor	1.50
D	Very Poor	1.00
F	Fail	0

In cases where the letter grade scale above cannot be used for evaluation, then the following letter grades shall be applied:

Letter Grades

Meanings

I	Evaluation is incomplete (Incomplete)
M	Student missed the exam (Missing)
P	Teaching is still in progress (In Progress)
O	Evaluation result is outstanding (Outstanding)
S	Evaluation result is satisfactory (Satisfactory)
ST	Evaluation result is satisfactory for transferred credit (Satisfactory, Transferred Credit)
U	Evaluation result is unsatisfactory (Unsatisfactory)
V	Took class as a visitor (Visitor)
W	Approved withdrawal (Withdrawal)
X	Evaluation has not been obtained (No Report)

In cases of substituting results from non-formal education or informal education, the following letter grades shall be applied:

Letter Grades

Meanings

CS	Passing evaluation considering standardized tests (Credits from standardized tests)
CE	Passing evaluation considering non-standardized tests (Credits from non-standardized tests)
CT	Passing evaluation considering education or training provided by agencies other than higher education institutions. (Credits from evaluation of training)
CP	Passing evaluation considering presented portfolio (Credits from portfolio)

18.2 Awarding Letter Grades

- 18.2.1 The letter grades A, B⁺, B, C⁺, C, D⁺, D or F are granted in the following cases:
- (1) For courses in which students sat the exams and/or had produced results that can be evaluated by rank scales.
 - (2) Changes from the letter grades I or M when the Center for Educational Services has been notified of such changes before the end of the first week of the following trimester or course year.
 - (3) Changes from the letter grade P or X.
- 18.2.2 For the letter grade F, aside from the cases mentioned in 18.2.1, is to be given in these cases:
- (1) For courses in which the student was not permitted to take the final exam according to Section 14.
 - (2) The student violated the exam regulations and, as such, has been penalized by granting the letter grade F according to Section 24.
 - (3) As a result of automatic changes from letter grades I or M, in cases where no changes have been reported by the Institute in accordance with clause 18.2.1 (2).
- 18.2.3 The letter grade I is granted in the following cases:
- (1) Student illness leading to absence from examination(s) whereby the student has complied with Section 33.
 - (2) Student missed the exam due to force majeure, and the Chair of the School approves the absence.
 - (3) The student has yet to complete assignments, which are part of the course. The instructors, with the recommendations of the Chair of the School offering the course, agree and find it appropriate to postpone the evaluation of the student's study results.
- 18.2.4 The letter grade M is given in cases when the student missed the exam and remains unable to present evidence to clarify such absence.

- 18.2.5 The letter grade P is granted for courses in which the teaching or assignments have extended beyond 1 trimester or 1 course year. As such, the Institute must report the letter grade P every trimester until changes in the letter grade are available.
- 18.2.6 The letter grades O, S and U are specifically granted for non-credited or credited courses deemed inappropriate to be evaluated as letter grades A, B⁺, B, C⁺, C, D⁺, D and F. Such courses are as follows:
- (1) Courses specified by the study program to evaluate using O, S, U.
 - (2) Courses registered by the student as per clause 12.4.
 - (3) Changing letter grades from I, M, P or X.
- 18.2.7 The letter grades ST, CS, CE, CT or CP are granted for approved substituted courses.
- 18.2.8 The letter grade V is granted to courses for a student permitted to register as a Visitor. In this case, the student shall have no less than 80% attendance, and the instructor considers that the student has performed diligently.
- 18.2.9 The letter grade W can be given after the first 5 weeks of the trimester or as stipulated by the Institute for the Year Course system, as outlined in clause 12.2.1, in the following cases:
- (1) Course that the student's withdrawal request has been approved according to clause 13.4.
 - (2) The student missed the exam due to illness and complied with Section 21. As such, the Chair of the School, the student advisor, and the course instructors deemed it appropriate for the student to withdraw from the course.
 - (3) Students have received approved leave of absence for reasons stated in clauses 23.3.1 and 23.3.2.
 - (4) Students have received mandatory leave of absence for the trimester or during the course year due to other reasons in addition to those stated in Section 24.

- (5) The Chair of the School has approved the change from letter grade I granted per clauses 18.2.3 (1) or 18.2.3 (2) due to ongoing illness or force majeure.
 - (6) Students who register as Visitors for courses, according to clause 12.5, and have attended less than 80% of the course or the course instructor determined that the student was not actively involved in their studies.
 - (7) Failure to meet the registration conditions for those courses.
- 18.2.10 The letter grade X is specifically used for courses for which the Center for Educational Services has not received any evaluation reports within the specified timeframe.
- 18.2.11 Letter grades submitted to the Center for Educational Services must be approved by the Institute Committee.
- 18.2.12 Amendment of letter grades A, B⁺, B, C⁺, C, D⁺, D and F shall be processed within the following trimester or course year. If not according to schedule, the matter must be presented with justification to the Academic Senate for consideration.

Chapter 7

Study Evaluation

Section 19: Evaluation and Calculation of Grade Point Average

19.1 Trimester System

19.1.1 Evaluation shall be conducted at the end of each trimester.

19.1.2 The grade point average shall be calculated from all courses a student has taken in that trimester. The exemption is made for courses granted the letter grade P until such letter grade is changed into other letter grades as follows:

19.1.2.1 The grade point average for a trimester is calculated from the results of all courses completed by a student in that trimester. The total number of credits for each course shall

be multiplied by the grade point received and be used as a dividend. Then, the total number of credits for that trimester shall be used as the divisor.

19.1.2.2 An accumulated grade point average is calculated from all credits earned from the time of enrollment to the time of the evaluation. The total number of credits for each course shall be multiplied by the best grade point attempt received from such course, and the resulting number shall be used as the dividend. Then, the total accumulated credits for all courses registered shall be used as the divisor.

19.2 Year Course System

19.2.1 Evaluation shall be conducted at the end of each course year.

19.2.2 The grade point average shall be calculated from all courses a student has completed in that course year. The exemption is made for courses with the letter grade P until such letter grade is changed into other letter grades.

19.2.2.1 The grade point average for a course year is calculated from the results of all courses taken by a student in that course year. The total number of credits for each course shall be multiplied by the grade point received and be used as a dividend. Then, the total number of credits for that trimester shall be used as the divisor.

19.2.2.2 An accumulated grade point average is calculated from all credits earned from the time of enrollment to the time of the evaluation. The total number of credits for each course shall be multiplied by the best grade point attempt received from such course; the resulting number shall be used as the dividend. Then, the total accumulated credits for all courses registered shall be used as the divisor.

If the student wishes to appeal for their grade, a petition shall be submitted to the Chair of the School responsible for administering the course. Such appeals must be submitted within 15 days after the University has announced the course grades.

Chapter 8

Categorizing Student Status

Section 20: Categorizing Student Status

20.1 Categorization of student status will be carried out at the end of the academic year until the student completes their studies.

20.2 Students with normal status are those with accumulated grade point averages of no less than 1.50.

Chapter 9

Leave of Absence, Penalties, and Termination of Student Status

Section 21: Sick Leave

21.1 Sick leave is student leave due to illness that prevents the student from attending classes and/or taking examinations in some or all courses.

21.2 For sick leave, according to clause 21.1, the student must file a request to the Chair of the School within 1 week after the start of the illness, attaching a medical certificate issued by the University's hospital or any healthcare facilities recognized by the University.

Section 22: For leave due to Force Majeure, the student must file a petition to the Chair of the School within 1 week of the incident's occurrence.

Section 23: Academic Leave of Absence

23.1 For the Trimester System, the student may request an absence through their advisor with the approval of the Dean of the Institute affiliated with the student. The request must be made no later than the 10th week of the trimester. In case such requests are made after the 10th week, the consent of the Institute Committee affiliated with the student shall be required.

- 23.2 For the Year Course System, the student may request an absence through their advisor with the approval of the Dean of the Institute to which the student is affiliated, following the duration stipulated by the Institute.
- 23.3 The student can request a leave of absence in cases as follows:
- 23.3.1 Being enlisted or conscripted to active army service.
 - 23.3.2 Being awarded international exchange studentships or other scholarships endorsed by the University.
 - 23.3.3 Personal obligation and the student has studied in the University for no less than 1 trimester or as stipulated by the Institute.
- 23.4 A student with no recorded study results but requires a leave of absence must submit a petition to the Chair of School through their advisor as soon as possible. Such requests shall be subject to approval by the Institute Committee to which the student is affiliated.
- 23.5 Each academic leave of absence, according to clause 23.1, shall only be approved for no more than 2 consecutive trimesters and no more than 1 course year per clause 23.2. Should the student require an extended leave of absence, they must submit a new petition. An exception is made per clause 23.3.1, which shall conform to the rules of law.
- 23.6 The duration of the approved leave of absence is considered included in the study duration of that student, except leave of absence due to clauses 23.1.1 and 23.1.2.
- 23.7 The student whose leave of absence has been approved must pay a fee to maintain student status as stipulated by the Institute. In addition, educational fees shall be paid according to the University regulations within 15 days once the leave has been approved. Exceptions are made in the case where the credit fees have been paid. Failure to comply with this regulation shall result in the termination of the student's status.
- 23.8 The student who wishes to return before the end of their approved leave of absence must file an Early Re-admittance request for the approval of the Dean of the Institute affiliated with the student. Once approved, the student

must inform the Center for Educational Services before the stipulated registration date no less than 1 week for the Trimester System or as specified by the Institute for Year Course System.

23.9 Once the student has been re-admitted after their leave, their student status shall return to the same status before the leave of absence was approved.

Section 24: Penalties for Misconduct

24.1 When a student has committed misconduct or participated in violating the examination or evaluation regulations, a committee is to determine the penalty for the student committing such violation and then report to the University. The University shall impose such penalties and inform all concerned parties. The guidelines for penalization are set out as follows:

24.1.1 If the offense is fraud in an examination, an F is given as a penalty in the offended course. If students have taken the exams for other registered courses, the results are to be given as they were. If students have not taken the course exams yet, they should proceed as usual, and the results will be based on the actual exam results. Concerning penalties, the student shall be subjected to a mandatory suspension of studies for at least 1 trimester or as stipulated by the Institute Committee, or their student status may be terminated.

24.1.2 If the offense is fraudulent intent, an F is given as a penalty in the offended course and may also be subjected to suspension of studies for no more than 1 trimester or as stipulated by the appointed Misconduct Committee.

24.1.3 In case of other offenses specified in the exam regulations, the penalties will be reasonably considered but must not surpass the minimum penalty criteria in clause 24.1.1.

24.2 If the student has committed or conspired to commit other education related offences, the appointed Misconduct Committee is to consider penalizing the student for violating exam regulations and propose reasonable penalties to the University.

24.3 Trimester System

Students penalized with a mandatory suspension of studies by the University shall begin at the end of the trimester in which the offenses are committed, and the punishment duration shall be served consecutively. The duration of this suspension shall be included in the study duration.

Year Course System

Students penalized with a mandatory suspension of studies by the University shall begin at the end of the study course in which the offenses are committed, and the punishment duration shall be served consecutively. The duration of this suspension shall be included in the study duration.

- 24.4 Students penalized with mandatory suspension of studies will have to pay a fee to maintain student status as stipulated by the Institute. In addition, educational fees must be paid according to the University regulations within 15 days once the suspension has been ordered. Exceptions are made in the cases where the credit fees have been paid. Failure to comply with this regulation shall result in the termination of the student's status.

Section 25: Termination of Student Status

Apart from cases referred to in other sections, the student's status shall be terminated in the following circumstances:

- 25.1 Once the student's graduation has been approved by the University Council.
- 25.2 Once the student's resignation has been approved by the Dean.
- 25.3 Failure to register, pay registration fees, pay fees to maintain student status or pay university maintenance fees within the timeframe stipulated by the University. Students whose student status has been revoked in such cases may request the reinstatement of their student status. As such, the Institute Committee's consent and the Rector's approval are required. In addition, the students must pay re-admittance fees and all outstanding debts.
- 25.4 Once the student's status is categorized and the student's accumulated grade point average is less than 1.50.

25.5 Once the duration of studies exceeds the timeframe specified in Section 15, the student remains unable to complete their study program, unless consented to by the Academic Senate.

25.6 Once the University, with the recommendation of the appointed Misconduct Committee, penalizes students who violated exam regulations by terminating their student status per Section 24,

25.7 Once the University has announced the termination of student status due to disqualification or violation of rules or other regulations of the University.

25.8 Death

Students terminated of their student status as stated in sections 25.1 -25.5 may submit a petition to transfer courses into the Credit Bank System within the duration specified by the University.

Chapter 10

Graduation

Section 26: Eligibility for Graduation

26.1 Being a student who, in the trimester or course year when submitting a request for graduation, has completely registered for all courses as required by their program of study. The students must submit the Notification of Graduation request to the Center for Educational Services within the specified timeframe. Otherwise, the students shall pay fees as stipulated by the University.

26.2 In case a student submits a Notification of Graduation request but is unable to complete their program of study within that trimester or course year, they must submit another request within the specified period. Nevertheless, such students must register for study credits or maintain student status in that trimester or course year.

26.3 Students can choose which courses to include in the calculation of accumulated grade point averages required for graduation. To proceed, the

student must submit a petition to the Center for Educational Services within the trimester when they will complete their studies.

26.4 The University will issue the Statement of Academic Summary, in accordance with the program structure, after the students have completed their studies. The statement outlines only courses and letter grades dedicated to calculating the accumulated grade point average required for the completion of the study program.

Section 27: Students eligible to graduate shall proceed as mentioned in Section 26 and shall have the qualifications as follows:

27.1 Having fully passed all the credits prescribed by the program and having accumulated grade point average of no less than 2.00. Major courses shall have grade point averages of no less than 2.00, and no courses are granted letter grade P.

27.2 Students completing an Additional Bachelor's Degree must pass all credits required by the prescribed additional courses and have accumulated grade point average of no less than 2.00.

27.3 Having a study duration of no more than specified in Section 15, unless approved by the Academic Senate to extend the duration of studies. Duration of studies for the completion of an Addition Bachelor's Degree shall be as specified by the Institute Committee per clause 9.3.

27.4 Pass the English Proficiency Exam as required by the University.

27.5 The program completion date shall be the day after the last final examination is conducted within that trimester or as the Institute stipulates. Other than that, the date on which the Institute Committee considers and approves the letter grade of the last course is deemed the Program completion date.

27.6 Achieve learning outcomes meeting the Bachelor's degree qualification standards as stipulated by the University's announcements.

Section 28: Considerations for the Conferment of Degree

- 28.1 A student who will be considered for being awarded a degree must not misbehave and does not have any outstanding debt to the University.
- 28.2 The Dean, with the agreement of the Institute Committee to which the student is affiliated, is to consider presenting the student's name to the Academic Senate for approval of their graduation. Once the University Council has approved their graduation, they are eligible for conferment of the degree.

Section 29: Considerations for the Conferment of Honors Degree

- 29.1 A student who will receive a First-Class Honors Degree must hold the following qualifications:
- 29.1.1 Have passed all courses within the period specified by the program.
 - 29.1.2 No courses on the transcript were given letter grades F or U.
 - 29.1.3 Have never retaken any course to adjust letter grade points.
 - 29.1.4 Having obtained an accumulated grade point average of 3.50 or greater.
- 29.2 A student who will receive a Second-Class Honors Degree must hold qualifications mentioned in clauses 29.1.1-29.1.3 and have obtained an accumulated grade point average of 3.25 or greater.
- 29.3 The Dean, with the agreement of the Institute Committee in which the student is affiliated, is to consider presenting the names of students eligible for being awarded honor degrees to the Academic Senate and shall be further considered for approval by the University Council.
- 29.4 A student eligible for an honors degree must not be studying for a Bachelor's Degree (continuing program), studying for an Additional Bachelor's Degree, or petitioned for course substitution.

Section 30: Awarding medal and golden brooch

Students eligible to receive a medal and a golden brooch must have the following qualifications:

- 30.1 A student who graduates with first-class honors will receive a golden honor medal.

30.2 A student who graduates with second-class honors will receive a silver honor medal.

30.3 A student who graduates with first-class honors and has the highest accumulated grade point average in the School each academic year will also receive a golden brooch award.

Transitional Provisions

Section 31: Students enrolled with the University prior to the academic year B.E. 2566 (2023) are to remain regulated by the Suranaree University of Technology's Regulations for Bachelor's Degree Studies, B.E. 2561 (2018) and its revised editions, until the completion of their studies or termination of their student status. An exception is made for the Program Duration and Categorizing of Student Status, which shall be regulated by Section 15 and 20 of the Suranaree University of Technology's Regulations for Bachelor's Degree Studies, B.E. 2566 (2023).

Section 32: Until announcements, orders, or criteria are issued to support the implementation of this regulation, the regulations for undergraduate studies in effect before or on the date this regulation comes into force, shall be enforced to the extent that they are not considered contrary or inconsistent.

Announced on the 21st June B.E. 2566 (2023)

(Signed)

(Professor Dr. Wichit Srisa-arn)

President of Suranaree University of Technology Council